

Instructional, Student Success, and Enrollment Services

Meeting Minutes

June 12, 2019

Present: EJ Bast, B. Bates, A. Cederberg, D. Coates, C. Colella, M. Collins, L. Cosby, L. Depta, P. Eagan, G. Fredericks, C. Gibson, T. Hamann, C. Jbara, K. Johnson, K. Miller, D. Lindsley, B. Lueth, A. Marsh-Peek, D. Mondoux, E. Pauken, B. Reynolds, B. Taraskiewicz, M. Walters, T. Welsh
Absent: B. Hay, P. Henning, S. Hubbell, D. Miller, M. Pauken, L. Thomas

1. Call to Order: The meeting was called to order at 8:30 a.m.
2. Meeting Minutes of May 15, 2019: The meeting minutes of May 15, 2019 were approved as distributed.
3. Business
 - 3.1 Mid-Term Progress Measures – E. Pauken distributed for review and discussion information on a Universal Reporting Structure for all students. An overview of the document and potential next steps was provided. The group discussed and agreed to table this item until a draft motion supporting the use of the LMS system by faculty and staff is created. G. Fredericks and B. Reynolds will work to pull together the draft motion and report back. E. Pauken also reported on the installation (2nd floor AWH) and pilot of card readers to track student attendance.
 - 3.2 Guided Pathways Work Hubs – Tabled
4. Issues and Concerns – None presented
5. Departmental Updates
 - 5.1 A. Marsh-Peek provided a personnel update.
 - 5.2 A. Cederberg reported on Gainful Employment requirements and provided a personnel update.
 - 5.3 L. Cosby reported on the Transfer Student Cook-Out scheduled for this Thursday, June 13th from 12:00 – 3:00, K-Promise graduating class, and “interesting facts”, new Michigan Transfer Network website <https://www.mitransfer.org/> and state-wide funding for Guided Pathways.
 - 5.4 D. Coates reported on an upcoming meeting (July 9, 2019 at 9:00 a.m.) to discuss free and reduced lunches for EMC and Dual enrolled students.
 - 5.5 P. Eagan updated the group on the status of the faculty searches reporting the goal is to have things wrapped up by the end of June.
6. Other
 - 6.1 L. Depta reported on the Taps on Tuesday event scheduled for July 16, 2019 from 5:00 – 6:30 p.m., and reminded all to check out <https://www.kvcc.edu/summit/> for up-to-date information on the Summit. L. Depta also shared summer 2019 promotional materials with the group.
7. Reality Check – None presented.
8. Kudos!
 - To Melody Woods for her part in the Loaves and Fishes fund raising event.
 - To Mike Hall for his work on Gainful Employment.
 - To Cathy Colella, Cheryl Almeda and Anna Fontaine for their part in the frontline staff training.
 - To Dan Mondoux for his work on HLC.
 - To Char Gibson for her help finding an obscure document.
 - To Cheryl Almeda and Anna Fontaine for their work with FYE.
 - To Linda Depta, E.J. Bast, Nate Nielsen and Sue Visser for their work on the Dual Enrollment package.

- To Paige Eagan for an outstanding job filling in as the Interim Vice President for Instruction and Student Services.

9. Meeting Feedback

9.1 Agenda Items

9.1.1 Michigan Transfer Demo (July 10, 2019) – S. Hubbell

9.1.2 Faculty Access to Degree Works (July 10, 2019) – S. Hubbell

10. Adjourn: The meeting adjourned at 9:29 a.m.

Next Meeting: July 10, 2019 at 8:30 a.m. in room 4380.

Future Agenda Items:

Noel-Levitz Programs of Study and Next Steps – Cosby

Transfer Credit Update

Roster Verification and ECARS – Eagan